

## 2014 OEC Instructor ReCertification Requirements

Each instructor seeking recertification before December 31, 2014, must satisfy the requirements below. Events that satisfy the requirements must be highlighted in the personal teaching log the instructors are required to submit to their patrol Lead IT. Enough information should be included that these events could be verified, if needed (eg date, place, name of the IOR in charge)

### a. TEACHING

Here “teaching” means instructing (as described in NSP ID) a group of people with substance description, skills demo and practice, and feedback/critique.

Each recertifying instructor is required to have taught at least twice during the calendar year 2014. Instructors should be moving in the direction of teaching twice per year, for each year of the 3 year period.

At least one teaching event (could be both) should be either

(i) teaching a session at a registered OEC class, including preparing a written “6 pack” lesson, and submitting it to the IOR before class,

OR

(ii) teaching part of a registered continuing education class (OECES) or Senior OEC training clinic on the hill. (A “registered class” must have an NSP course number and the course completion record submitted to NSP).

A second event can be instructing at an OEC refresher in the Fall of 2014.

Here are some examples of how this requirement can be met. Both teaching events must be in 2014.

1. teaching at two OEC classes
2. teaching at one OEC class and at one OEC CE/ Senior OEC training clinic
3. teaching at one OEC Class and at the Fall refresher
4. teaching at one OEC CE/ Senior OEC training clinic and at the Fall refresher

### b. INSTRUCTOR CLINIC

Each instructor should attend at least one Instructor Clinic during the previous three years (2012-2014). This could have been the Davis Instructor ID Clinic in 2012 or 2013, or some other registered Instructor ID ReCert Clinic.

The purpose of this clinic is twofold: First, it is a forum to discuss and get feedback on current National Office OEC news and topics. Second, it provides a time and place for Instructor Development “review” and to practice teaching skills.

If the instructor has already attended a clinic, it should be listed under Education Information on the NSP website. To see their Education Information he/she should go to the [nsp.org](http://nsp.org) website under Member Resources Education Information Your

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Education Information □ scroll down to Instructor Information.

For example, here is information under Education Information on a member profile:

<b>Instructor Information</b> OEC Instructor Expiration: 12/31/2014 OEC Instructor Recertification Clinic: 8/30/2011
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The Davis ID Recertification clinic will be held again this year.

### c. OBSERVATION

An Instructor Trainer (IT) must observe (and report on) each instructor giving a “6 pack” oriented class at least once in the three year recertification period. A “6 pack” lesson plan is prepared prior to the event and submitted ahead of time to the IOR and IT. This could be any of

- i. an OEC class, OR
- ii. a registered OEC CE/ Senior OEC training clinic
- iii. an OEC Refresher.

### d. OEC ANNUAL REFRESHER

The Instructor must participate in all the stations of a refresher. This refresher can be an OEC refresher sponsored by another patrol, an Instructor Refresher put on by their patrol, or their own patrol refresher in which they DO NOT teach. Teaching a portion of a patrol refresher does NOT satisfy this requirement.

## RECERTIFICATION PAPERWORK PROCESS

The patrol Lead ITs are to gather the recertification material from each of the instructors seeking recertification. They should verify that all the requirements have been met, and send a status on each person being recommended for recertification to the region OEC Advisor (David Stepner) before Nov 15, 2014.

The information the IT should have on each person should include

1. A summary of the log activity (do not need to send the entire log)
2. Details on the teaching events that satisfy the requirements (eg date, place, name of the IOR in charge)
3. A written evaluation by an IT of the instructor’s teaching event

## 2014 OEC Instructor ReCertification Requirements

The Lead IT must also include a list of patrol OEC instructors who are not being recommended for renewal.

If there any questions, please do not hesitate to contact David Stepner, OEC Advisor, Eastern Sierra Region at [dstepner@gmail.com](mailto:dstepner@gmail.com) or 408-221-7543.

Thanks.